



Aubrey Parsons Equity member number: M00253214

## Booking form & Contract

Approved 9/12/2002 by Equity, The Agents' Association (GB) and The Variety and Light Entertainment Council.

### Please complete and return this contract

**Contract Issued on:**

**Between:** Aubrey Parsons  
21 Rectory Drive, St Athan, Vale of Glamorgan, CF62 4PD

**Telephone:** 01446 754350 / 07966 151584

**And:**

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date of Engagement:**

**Type of function (i.e. wedding, birthday, etc.)**

**Package details:**

**Total Fee:** **[Please enclose 15% non refundable deposit]**  
Full balance must be paid 14 days prior to contact booking date

**Name of Act:**

**Venue:**

**Address:**

**Artist to start at:** \_\_\_\_\_ **End at:** \_\_\_\_\_  
Please note an additional charge of £100.00 per hour will be made after midnight.

**Musical backing  
supplied by:** The Artist

**PA provided by:** The Artist

**I/we have read and agree the Clauses and Conditions, which form an integral part of this contract,  
detailed and attached with this contract.**



**Signature:** \_\_\_\_\_ For the hirer  
(An agent must NOT sign here without signed authority to do so)

NAME IN BLOCK CAPITALS: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature:** \_\_\_\_\_ For the artist  
(An agent must NOT sign here without signed authority to do so)

NAME IN BLOCK CAPITALS: Aubrey Parsons

Date:

**Contract Issued by:** Aubrey Parsons Trading as RedTop Media  
21 Rectory Drive, St Athan, Vale of Glamorgan, CF62 4PD



## Clauses & Conditions

1) **The Artiste's** engagement under this contract is such that he/she would normally be treated as self-employed for National Insurance & Income Tax Purposes by reason of being engaged under a contract for services.

2) **Force Majeure** - no salary shall be paid for days upon which the Artiste is unable to perform for any reason beyond the Hirer's control such as National Mourning, War, Fire, Strikes or Lock-outs directly affecting the venue, or the Order of the Licensing or any Public Authority having jurisdiction. In any such event notice must be given to the Artiste forthwith, failing which reasonable expenses must be paid.

3) **Illness** - in the event of accident or illness preventing the Artiste from appearing, the Hirer shall be informed at the earliest possible opportunity and, if required by the Hirer, the Artiste must provide a medical certificate forthwith. The Hirer shall not be obliged to pay the Artiste's fee for any performance(s) in respect of which the Artiste is unable to perform. **The booking Agent shall make his best endeavors to assist the Hirer to find a replacement Artiste if so requested.**

4) **Disputes** - any dispute concerning an engagement under this contract may be referred to The Variety and Light Entertainment Council for arbitration. Attendance at the arbitration hearing is not obligatory on either party. A referral is still valid providing one of the parties is a member of a VLEC constituent organization or registered with the VLEC. This does not preclude the right of either party to take legal proceedings.

5) **Infringements** - the Artiste shall not infringe any copyright, patent or other proprietary rights of any party and, in the event of infringement, shall indemnify the Hirer from and against all damages, liabilities and costs incurred by the Hirer in consequence thereof. If the Artiste's performance is contrary to the law or is objected to by any Licensing or other Public Authority, the contract in respect of which the objection is made may be cancelled by the Hirer unless the Artiste shall forthwith change his/her performance to remove the illegality or objections.

6) **Health & Safety** - the Hirer undertakes to provide a safe working environment and, where electrical equipment is in use at the venue, will ensure that regular examinations are carried out. **All signatories to this contract are advised to hold Public Liability Insurance and any relevant equipment safety documentation. Equity and Musicians' Union members "in benefit" are covered by the respective group Public Liability Insurance.**

7) **Exclusive Contract** - The Artiste warrants that, at the time of signing this contract, he/she is not under contract to any third party that might preclude him/her from fulfilling the engagement(s) and that he/she will not subsequently enter into any such contract.

8) **Recording & Broadcasting** - The Artiste is not obliged under this contract to take part in any sound or television broadcast or video recording from the Venue whether or not during a normal performance and, if the Artiste agrees to any such broadcast, he/she will be free to negotiate a separate fee.

9) **Prohibition of act by payment of full contractual fee** - provided that the Hirer pays the Artiste his/her full contractual fee subject to the Artiste duly rendering services or being ready, willing and able to do so, the Hirer may, without giving any reason, prohibit the whole or part of the Artiste's performance.

10) **Loss of Property** - it is a condition of this contract that the Hirer is not responsible for loss of, nor damage to, the Artiste's property unless such loss or damage is caused by the Hirer or his/her servants or agents and/or the property is in the possession or control of the Hirer at the time of loss or damage.



11) **Agency** - in the event of this contract being made without the intervention of the Agent, the Hirer shall not charge, nor deduct any commission, and in the event that this contract being negotiated through an Agent, the Hirer may only deduct commission for the Agent on the written instruction of the Artiste.

12) RedTop Media will supply 2 x 45 minute live performances or a combination of timings no more than a total of 90 minutes. It is understood that the event will finish by midnight. An additional charge of £100.00 per hour will be made thereafter.

13) A deposit is required to secure your booking. The amount required is shown on the Booking Form. The amount is 15% of the full booking fee. This deposit is non-refundable under any circumstances. This should be sent either immediately, or as soon as possible, to ensure that your booking is confirmed.

14) Full payment must be received no less than 14 working days prior to the event. Please make cheques payable to:  
**REDTOP MEDIA**

15) Cancellations can only be made subject to the terms in this paragraph. If cancellation is received 28 days before the contract booking date, the cancellation will be accepted although your deposit will NOT be refunded. If a cancellation is made within 28 days of booking contract date, the FULL booking price will be paid by the Hirer.

16) Transport / overnight costs will be added to any package price for distances over 50 miles from our base town of Cardiff. These costs will agreed between the client and RedTop Media prior to the signing of the contract and the costs will be shown on the contract.

17) Owing to our public liability insurance limitations, no persons other than authorized RedTop Media staff and permitted performers will be allowed on the stage area at any time. Failure to comply with this statement could result in immediate termination of the performance.